

Luther Area Library

Board Minutes Jan. 14, 2021

The regular board meeting was called to order by President Lois Langenburg at 4:30 pm.

Present were Lois, Diane, Jan, Donna and Kees. The Director Amy was also present also Jodi. Meeting was conducted on Zoom.

There were no visitors.

Comments. Jan brought up the internet survey for Lake Co. Requested that we fill them out.

Sect. minutes. Minutes were reviewed. Lois motioned to pass minutes. Jan second. All were in favor.

Tres. report.

Private donations amounted to \$5,089.22

Reviewed CARES act \$1,305.51

Budget approved. @ checks were adjusted on line 14 and 15. See budget report.

Motion by Jan, second by Kees. All were in favor.

Librarians report. Doing passive programs that allow kids and adults to join while maintaining staying safe.

The overall count is down due to Covid restrictions.

Crafts are ongoing and themed around the holidays.

Gingerbread house made available. Candy guess jar. Scarlett Squir was the closest guess and won the candy jar. Congrats.

We are reviewing the E rates bids.

We are changing over to the Apollo system from the Verso system We are going live on Jan. 20.

Got a mini grant to get desktop computers and to set them up.

Positive Chimney will be out soon to inspect the fireplace.

State aid report is due on Feb. 1.

We continue to discuss, monitor our ability to remain open during the Covid crisis. Staff are doing a great job keeping the library safe and open. We will stay in touch with other libraries and follow recommendations as they apply.

Lois motion to accept, Kees second.

Old Business. Reviewed library hours in context of ongoing Covid concerns. Hours will remain the same for next month. Staff are doing a good job of managing safety issues. The front step issue was discussed. We are covered for front ramp issues.

ICHAT is slowly moving forward. Fed. ID is required (letter). Working with State to secure No Fee status.

Smoke detectors were installed.

Exit lights will be installed by electrician, Brian Kanoush.

Order a Debit card for Shane to do shopping.

Motion to accept Donna, second Jan. Roll call and approved.

Jan	Y
Lois	Y
Diane	Y
Donna	Y
Kees	Y

Looking at 2 locked filing systems may include a safe. To secure documents.

New Business.

Merrit bill for Internet is \$4,872

E rate 20% \$1,218

Motion to Pay Bill Lois, second Jan.

Jan	Y
Lois	Y
Diane	Y
Donna	Y
Kees	Y

Merrit bill is for 1,2,3 years with some discount. \$300 for Erate consultant.

3 year agreement.

Motion Lois, second Kees.

Jan	Y
Lois	Y
Diane	Y
Donna	Y
Kees	Y

MMLL bill for E-books

Up North Digital subscription

Motion Kees, second Diane.

Jan Y

Lois Y

Diane Y

Donna Y

Kees Y

Employee evals in the mail. Please fill out.

The Donation money of \$2,350 will be used for beginning reading books,
Building and setting up Mini libraries in at least 5 township locations.

Pine River class has agreed to build the mini libraries. Plans on the Web.

Line 5 exp. \$1,350 books

Line 20 exp. \$1,000 Misc.

Motion Lois, second Jan

Jan Y

Lois Y

Diane Y

Donna Y

Kees Y

Shout out for a great job on the Christmas decorations.

Next mtg. will be Feb. 11, 2021, Zoom at 4:30 pm

Mtg. adjourned at 5:50 pm

Submitted by Kees Frankfort